

**HLC Steering Committee
Agenda
September 26, 2014**

*9:00 – 10:00 a.m.
SC 206*

- I. Tentative schedule for Oct 20-22 –revisions to date
- II. List of what needs to be updated since July for reviewers –clarify who is getting what to Lori and by when
- III. Phone list for resource room/Lori
- IV. Tabling and t-shirt plan
 - A. WILL table two weeks before; sign up
 - B. Plinko Board ideas
 - C. T-shirts
- V. Student outreach
 - A. Lori’s outreach with students includes LEP 100 sections; University Experience sections; Student Association; Student Athlete Advisory Committee; Writing Center staff meeting
 - B. Student open session and extended learning students’ session
- VI. Share mock interview questions from CIA meeting
- VII. Resource room ideas – plan for furniture, supplies, display, documents, timing for setting up
- VIII. Other
- IX. No meeting next Friday, Oct. 3 for Fall Break; plan on next meeting as Friday, Oct. 10th, 9:00 – 10:00 SC 206 unless otherwise notified

